



Sagehill Stables COVID-19 Biosecurity and Re-Opening Plan

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Updates

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1.0 Overview of the Facility and Programs

Sagehill Stables located on a 69-acre property which includes a 60,000 sq.ft. indoor facility (or 18288 sq. meters; see diagram 1.1). Outside there are walking trails along the horse pasture and LaSalle River, a large grassed riding field and many open spaces. The indoor facility is divided into office space, a barn that houses 30 horses, and 3 indoor riding arenas. The barn has lots of air flow with 14 ft high ceilings. Two of the arena's are 200 x 80 ft, and the third arena is 60 x 60 ft. The office area includes a large hall upstairs (rated to hold 100 persons), and several other rooms that are rated to hold 20 to 50 persons.

There are three main business components running on the property September through December 2020:

A. Boarding

B. Lesson Program

C. Birthday Parties and Room Rentals

According to the Phase-3 Re-Opening plan for Training, Fitness and Recreational Facilities, we are to run at 50% capacity or 1 person per 10 sq meters. We are keeping our numbers at 50 clients at a time, which is 50% of the capacity rating of our office area. Even though the capacity of the whole facility is much greater than 100 people, we feel that the office area is an important gathering point and warm up point for most clients, and is the main entry in and out during the winter, so we will limit the capacity of the whole facility based on the what the office area can safely hold with 2 m spacing.

Based on scheduling and if all clients bring their designated one guest/parent/guardian, we expect that the maximum number of clients at any given time on the property:

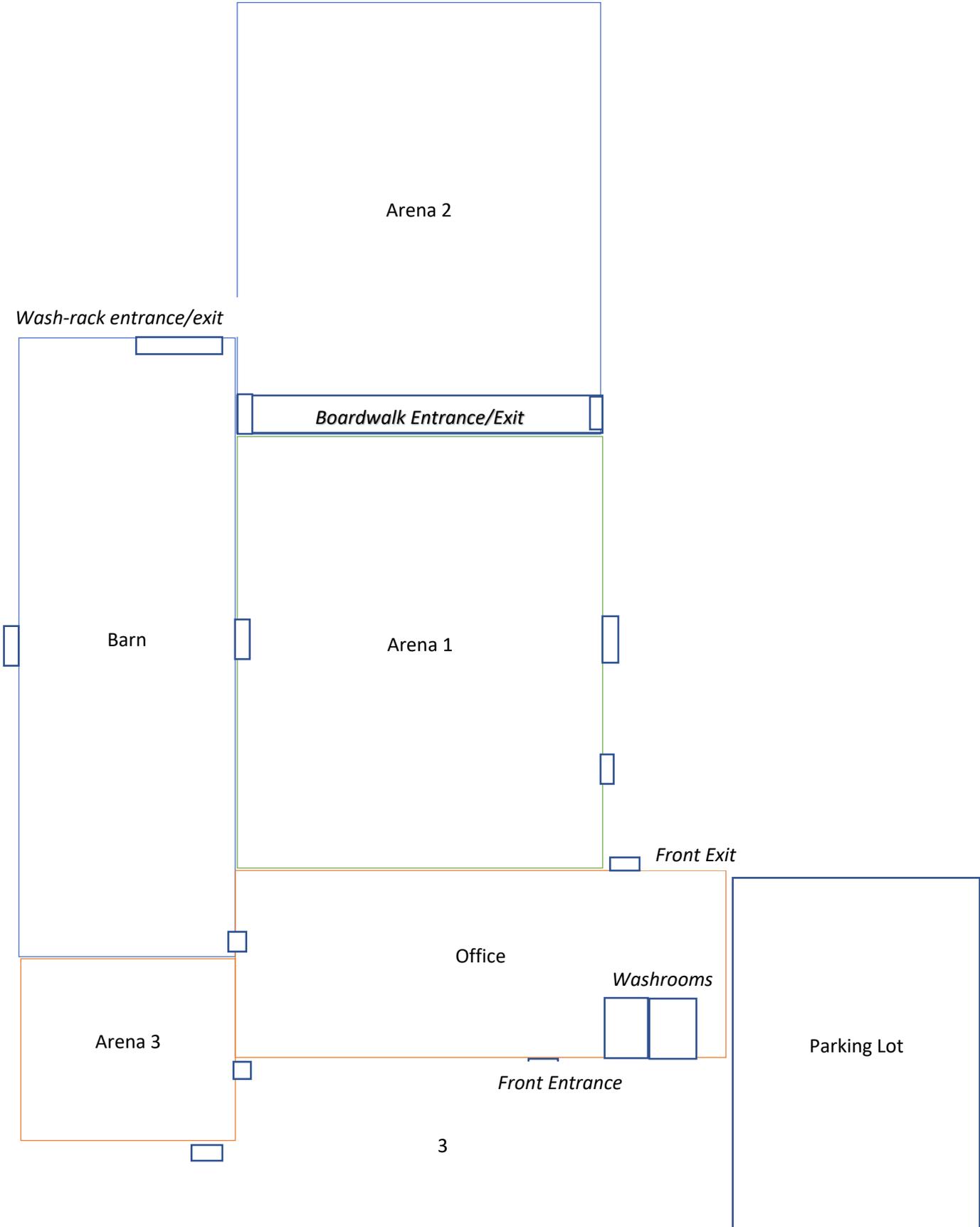
- 8 boarders plus a guest for a total of 16
 - 10 lesson students (two lessons, start times off-set) plus a parent/guardian for each student for a total of 20
 - 1 birthday, room rental or intro program for a total of 12
- Total of 48 clients, plus staff

Based on experience over the spring and summer months of 2020, on average less than 50% of most clients bring a guest/parent/guardian (boarders, birthdays or lessons), so we feel it is unlikely that we will reach the 50 person capacity for the office area at any given time.

The risk factors identified for each business component and mitigation strategies are described throughout this document.

NOTE: during the CODE Orange restrictions in the Winnipeg region, rooms rentals and birthdays will be limited to a max of 10 people per gathering in accordance with the regulations

1.1 Diagram of the facility



2.0 Risk Factors

2.1 Boarding

2.1.1. Transmission via touching commonly used objects used by other boarders, lesson students and staff, such as manure forks, wheelbarrows, door handles/openers, gate latches, washroom facilities, wash-rack hoses and taps

2.1.2 Transmission via touching commonly used objects or items between staff and indoor boarders such as indoor horse stall doors, indoor board halters and lead ropes and indoor board blankets and boots

2.1.3 Transmission from person to person when less than 2 m is not possible such as emergency situations, holding for vet or farrier

2.2 Lesson Program

2.2.1 Transmission on commonly used objects used by boarders, other lesson students and staff like saddles, bridles, pads, girths, brushes, halters/leads, grain bins, chairs, helmets, washroom facilities

2.2.2 Transmission from coaches to students and vice-versa in situations difficult to maintain 2 m distances, such as when assisting students in an emergency or helping beginners mount/dismount, handle their horse, demonstrate bridling, hoof picking and tightening girths or adjusting stirrups, and in the tack room

2.3 Birthdays, Events and Room Rentals

2.3.1 Transmission on commonly used objects like door handles, washroom facilities, tables and chairs

2.3.2 Transmission from staff to clients and vice-versa in situations difficult to maintain 2 m distances such as when assisting clients on/off horses, in an emergency, delivering safety instructions

2.4. Special Staff Risk Factors

2.4.1 Staff, particularly management, will be interacting with clients from all the business components and can be a risk of transmission between components.

2.5 Entrances/Exits

2.5.1 During the winter months, snow clearing/blowing snow and cold temperatures make it difficult to maintain multiple easily accessible entrances/exits. Although emergency exits will always remain clear, we will use of 2 main entrances/exits for clients throughout the winter. Special management will be implemented to maintain 2m spacing, sign-in protocols and reduce congregation.

3. Management Policies to Mitigate Risk Factors

3.1 Boarding

3.1.1 Appropriate signage and correspondence to ensure clients are aware of maintain 2m distances and requiring masks on at all times in the barn (common areas), with the exception of inside a boarders personal stall, while riding a horse or coaches instructing in the ring when 2 m distances can be maintained.

Note: During the CODE Orange restrictions in the Winnipeg region, coaches can remove their face covering in the ring in situations where 2 m distances can be maintained and boarders will need to wear a mask in their personal stalls.

3.1.2 Sign-in protocol with posted signage to ensure those persons who might be risks of carrying COVID-19 do not enter the barn. This includes persons who have travelled outside Manitoba in the last 14 days, those with symptoms, those who were in a location/workplace/flight identified as high risk or those who work in labs with COVID-19 specimens.

3.1.3 Quarantine Policies for Sagehill: A boarder must quarantine (self-isolate) for 14 days before returning to the facility if any of the following situations apply:

- An individual chooses to travel outside the country or to eastern Canada
- Anyone in their household has returned from any destination outside Canada or from eastern Canada in the past 14 days
- Anyone in their household has COVID-19
- If an individual or anyone in that individual's household had close contact with someone diagnosed with COVID-19 within 14 days

3.1.4 Boarders will continue to use sign-in sheet for screening before entering the facility and online booking tool for boarders to maintain a max of 8 boarders at a time to limit the number of people in the barn area. These two tools can also be used to trace all who enter and exit the barn area on a given day.

3.1.5 Policy on guests/parents/guardians:

For safety (no riding alone) boarders can bring a max of 1 guest with them, or essential care provider (vet, farrier) and online booking system will account for this number of people in the barn. Guests must pass health screening questionnaire and sign in and out of the facility.

3.1.6 Hand sanitizer available at all entrances and exits and throughout the facility

3.1.7 All commonly used tools, objects, surfaces to be disinfected with 5% bleach solution in accordance with the Manitoba Day Care Health guide. Signage posted for cleaning protocols and locations of cleaners.

- Staff to clean surfaces and commonly used objects like manure fork/wheelbarrow, washrooms daily

- Boarders to clean any common used equipment after each use

3.1.8 Staff to minimize risk to themselves and boarders when handling common items. This includes:

- frequent hand washing

- wearing a mask at all times when doing barn chores and handling boarders items and horses

3.1.9 Common Tack-up Area: Boarders are not permitted to use the 8 stalls at the east end of the barn – these are designated for lesson students only. 1 stall will be designated for outdoor boarders use if need at the west end of the barn. Boarders are permitted to use the tack-up wall areas at the east and west ends of the barn. Special circumstances may be permitted for veterinary work.

3.2 Lesson Program

3.2.1 Appropriate signage and correspondence to ensure clients are aware of maintaining 2m distances and requiring masks on at all times in the barn and office areas (common areas), with the exception of riding a horse. Students should bring a bag or lanyard around neck for masks while riding.

3.2.2 Sign-in protocol with posted signage to ensure those persons who might be risks of carrying COVID-19 do not enter the barn. This includes persons who have travelled outside Manitoba in the last 14 days, those with symptoms, those who were in a location/workplace/flight identified as high risk or those who work in labs with COVID-19 specimens.

3.2.3 Quarantine Policies for Sagehill: A student will not be allowed to participant in lessons and must quarantine (self-isolate) for 14 days before returning to the facility if any of the following situations apply:

- An individual chooses to travel outside the country or to eastern Canada
- Anyone in their household has returned from any destination outside Canada or eastern Canada in the past 14 days
- Anyone in their household has COVID-19
- If an individual or anyone in that individuals household had close contact with someone diagnosed with COVID-19 within 14 days

3.2.4 Policy on guests/parents/guardians:

- To help maintain student 2m spacing and safety/control of lesson student movement in the tack up area, only 1 parent or guardian will be allowed to accompany each lesson student

3.2.5 Hand sanitizer available at all entrances and exits and throughout the facility

3.2.6 All commonly used tools, objects, surfaces to be disinfected with 5% bleach solution in accordance with the Manitoba Day Care Health guide. All cleaning and disinfection practices to be recorded for each designated business area, and each washroom facility

- students to clean all leather tack and any common grooming tools or helmets with 5% bleach

- students to place other items in laundry for washing with soap/water before another student uses them

- Buckles on common halters and leads wiped with 5% bleach solution between uses

3.2.7 Students required to tack-up in designated stalls only (no tacking up in common tack-up area). Students will be assigned a stall to use when they arrive.

3.2.8 Only max of 2 persons at time in the student tack room

3.3 Birthdays and Room Rentals

3.3.1 Appropriate signage and correspondence to ensure clients are aware of maintaining 2m distances and requiring masks on at all times in the barn and office areas (common areas) at all times, even when riding.

3.3.2 Sign-in protocol with posted signage to ensure those persons who might be risks of carrying COVID-19 do not enter the barn. This includes persons who have travelled outside Manitoba in the last 14 days, those with symptoms, those who were in a location/workplace/flight identified as high risk or those who work in labs with COVID-19 specimens.

3.3.3 Max capacity for rooms in order to maintain adequate spacing:

- Equus Hall: max 15
- Brumby room: max 4
- Appaloosa room: max 7
- Clydesdale room: max 6
- Fire Shack: max 12

3.3.4 Policy on guests/parents/guardians:

- A max of 12 people total for birthday parties (including parents/guests), with a max of 6 riders

3.3.5 Hand sanitizer available at all entrances and exits and throughout the facility

3.3.6 All commonly used tools, objects, surfaces to be disinfected with 5% bleach solution in accordance with the Manitoba Day Care Health guide by staff.

- staff to clean surfaces daily or between groups (tables, chairs, pens/markers, washrooms)
- staff to follow same guidelines for lessons to clean common tack, tools and helmets

3.4 Additional Staff Protocols

3.4.1 Staff and management must be conscientious about hand washing, hand sanitizer and transmission between staff and clients. Staff will be required to wear a mask at all times while working unless riding a horse or coaching in the arena/ring.

Note: During the CODE Orange restrictions in the Winnipeg region, coaches can remove their face coverings when instructing in the arena as long as 2m distances can be maintained. They must be readily available to put on if a student needs help or has a fall, when adjusting/check tack, ect.

3.4.2 Staff required to fill in Health Assessment questionnaire upon entering facility. Staff instructed not to come to work if showing any symptoms including cough or cold or congestion.

3.5. Entrance/Exit Special Considerations

3.5.1 Hand sanitizer and line-up markers indicating 2 m spacing, with appropriate signage at any entrances to the facility.

4. Review and Changes

This plan will be reviewed weekly by management so that risk factors and policies to mitigate them are constantly being assessed and identified.