

Sagehill Stables Lesson Student Contract

STUDENT (name) : _____,

If STUDENT is under the age of 18 yrs old age, GUARDIAN must also sign this contract

GUARDIAN (name): _____ **(Relationship to STUDENT):** _____,

(Address): _____, **(town/city):** _____ **(Province) :** _____,

(Postal code): _____, **(Phone):** _____ **(email):**

_____, here in after called **STUDENT**.

Sagehill Stables, 4180 Waverley St.; Wpg, MB; R3V 1W8; here in after called **STABLE**.

STUDENT Information: Date of Birth **MM** ___ / **DD** ___ / **YY** ___

Relevant medical history: _____

Allergies: _____

Does STUDENT know how to administer their medications? YES ___ NO ___

Type: _____

Emergency Contact Information for students ages 18+:

Name: _____,

Phone #(s): _____

Relationship to STUDENT : _____

In consideration of their mutual promises the above have agreed as follows: STUDENT and/or GUARDIAN **will not hold** STABLE (Sagehill Stables), Management, Owners, Contracted Instructors or Employees responsible for any injuries or damages to the STUDENT or property of the STUDENT, regardless of negligence on behalf of the Horse, Instructor, or Sagehill Stables. Every reasonable effort will be made to teach and enforce safety aspects to the STUDENT. **STUDENT WILL BE RIDING AT THEIR OWN RISK!**

STUDENT RESPONSIBILITIES

- STUDENT and/or Parent/Guardian are responsible for any damages to the STABLE PROPERTY
- STUDENT and/or Parent/Guardian are responsible for any property/equipment brought onto or left at STABLE PROPERTY
- **ALL SAFETY RULES AND STABLE RULES are strictly enforced and must be obeyed, in particular:**
 - Clean-up after your assigned horse BEFORE leaving the property, including *sweeping, cleaning up manure, washing bit, putting saddle pads, girths, saddles and bridles back in the appropriate location (not on the floor or on another rack), cleaning manure, bedding, hay from stalls that your horse was in, putting away feed buckets, and picking manure from arena*
 - Ensure a parent/guardian is present for tacking-up/un-tacking if student is part of the Equestrian Development Program, unless coach is present to assist/supervise the student
 - Ensure all safety gates are latched securely upon entering and leaving the turnout pens
 - Any parents or guests working with horses must have appropriate footwear and a signed copy of the stables liability insurance waiver
 - Proper/suitable riding attire is a must, including a properly fitted helmet and riding boots with a small 90 degree angle heel
 - Purchasing your own equestrian riding helmet is recommended. All Sagehill Stables lesson students must wear protective headgear while riding any discipline and at any level. It is recommended that the protective headgear meet the **ASTM (American Society for the Testing Materials) standard**. (Helmets are available at GreenHawk www.greenhawk.com)

BOOKING LESSONS

- **Equestrian Development Program Students** (experienced students ages 8+)
 - Students booking group or semi-private lessons must commit to the full Fall (Sept. through Dec), Winter (Jan. through Mar.), Spring (April through June) or Summer (Jul. through Aug.) Session (exact session start/end dates vary by year). Lessons outside of the Equestrian Development program will be privates only. **A late session start/end fee of \$5/lesson is required for booking part-way through a Session.** Students must be in the Equestrian development program in order to lease a horse.
- **Introductory Riding Program (beginner students ages 8+)**
 - Students must commit to the full program (usually 10 weeks long) starting in either the Fall (Sept.), Winter (Jan.), Spring (April) or Summer (Jul.) (exact session start/end dates vary by year). Beginner lessons outside of the Introductory Riding Program will be privates only.
- **Parent and Me Program (students ages 4-8)**
 - Students must commit to the full program (usually 8-10 weeks long) starting in either the Fall (Sept.), Winter (Jan.), Spring (April) or Summer (Jul.) (exact session start/end dates vary by year). Lessons for students ages 4-8 outside of the Parent and Me Program will be privates only.

STUDENT CANCELLATION POLICY

- Please notify Sagehill Stables via Cancellation of Lesson on Equine Office as soon as possible if a lesson is going to be missed. (Contacting your coach is **NOT** considered giving notice, however you are welcome to also notify your coach if you have already cancelled on Equine Office).
- If cancellation has not been made **via Equine Office at least 4-hr hours before the lesson** it will be forfeit automatically and no make-up will be issued, **no matter the reason for absenteeism** ○ All make-up lessons must be completed within the current session (Fall, Winter, Spring, or Summer). Make-up lessons can be upgraded to a private lesson (add \$15 to upgrade from a group lesson, \$10 to upgrade from a semi-private), or reducing a lesson fee from a semi-private to a group, may be necessary if an appropriate lesson time-slot cannot be found for a make-up. Scheduled upgraded make-up lessons cannot be re-booked (i.e. lessons cannot be rescheduled more than once)
- 1 month notice is required to withdraw from a session of the Equestrian Development Program, and a \$5/lesson rescheduling fee will be applied for the remaining lessons missed in the session. No refunds on fees or deposits already paid towards the session, no matter the reason for missing lessons
- Introductory Riding Program or Parent and Me Program students cannot withdraw mid-session
- **STUDENTS ARE RESPONSIBLE FOR BOOKING THEIR OWN MAKE-UP LESSONS VIA EQUINE OFFICE**

SAGEHILL STABLES CANCELLATION POLICY

Sagehill Stables reserves the right to reschedule lessons due to weather, low enrolment of students in a lesson (cancellations), holidays, arena bookings, or coach/horse emergencies:

- Group lessons require a minimum of 3 students to run, and Sagehill Stables reserves the right to change or reschedule lessons accordingly with 24hrs notice to due low enrolment
- Semi-private lessons require a minimum of 2 students to run, and Sagehill Stables reserves the right to change or reschedule lessons accordingly with 24 hrs notice due to low enrolment
- Weather warnings as issued by environment Canada may result in lesson cancellation at the last minute to ensure safety of horses and students travelling to and from the stable. These lessons will be rescheduled by the stable: Examples include:
 - Extreme heat (greater than 37°C humidex), tornado warning, blowing snow or blizzard warning, extreme cold (-37°C windchill), thunderstorm, warning or other weather warning
- Events such as schooling shows may require rescheduling or cancellation of lessons. Sagehill Stables will give students a minimum of 3 days' notice for such schedule changes

- Coach emergency or horse emergency may require lessons to be cancelled last minute. These lessons may be scheduled by Sagehill Stables over the break between sessions, or booked as a make-up lesson by the students as their schedule permits. These lessons will not be refunded.

LESSON STRUCTURE

- **Equestrian Development Program** lessons guarantee a minimum of 30 minutes to max of 45 minutes instructed of riding time, with the remainder of the hour in instructed cool down time or other instructed learning activities
- **Introductory Riding Program** lessons guarantee a minimum of 20 minutes to max of 45 minutes instructed of riding time, with the remainder of the hour in instructed cool down time or other instructed learning activities
- **Parent and Me Riding Program** lessons guarantee a minimum of 20 minutes to max of 40 minutes instructed of riding time, with the remainder of the hour in instructed cool down time or other instructed learning activities
- Coach's have the discretion to reduce riding time in favour of other appropriate learning activities
- Cool down time, whether mounted or dismounted, must be considered as part of the lesson for horses health and well-being and students must understand the importance of this time as they continue on their equestrian endeavors
- If a fall, accident, horse lameness or disturbance occurs that results in less than the minimum riding time listed above, Sagehill Stables will issue a make-up lesson
- Equestrian Development Program students who are registered in the full session (Fall, Winter, Spring, or Summer) can participate in an unlimited number of theory events put on throughout the session

Social Media and Photography:

- I give permission for Sagehill Stables to use my/my child's photographs for advertising on social media, website or other stable print or online publication:(Student or guardian signature)_____ Date: _____
- Please note that for any professional photo-shoots arranged by the student with a Sagehill owned horse, Sagehill charge a horse use/facility fee (please email lessons@sagehillstables.com to book)

INVOICING

All FEES are to be PAID on/or BEFORE the due date marked on the invoice. We will accept etransfer to lessons@sagehillstables.com, credit card (VISA or Mastercard) with a 2.75% additional fee, and cash. ALL ACCOUNTS OVERDUE 30 DAYS ARE SUBJECT TO 24% INTEREST PER ANNUM. Deposits on programs are equivalent to the school horse fee for a program and are non-refundable. Deposits guarantee that the horse can be cared for if a student cancels, moves, ect.

This FORM (3 pages) has been READ and UNDERSTOOD by the UNDERSIGNED. All ADDITIONAL AREA(S) has been filled in.

Signed on the _____ day of _____, _____.

STUDENT or Parent/Guardian (if student under 18):

(print) _____ (sign) _____

STABLE: (print) Gwen Donohoe (owner) (sign) *Gwen Donohoe*